



TASTE OF GOLD MONASH FARMERS' MARKET

Stall holders Application Form

Rotary Club of Monash Inc.

ABN: 62 184 896 703

PLEASE COMPLETE THIS APPLICATION FORM AND RETURN WITH THE APPROPRIATE STALL HOLDER FEE	
Business Name:	
Contact person:	ABN:
Phone:	Fax:
Email:	
Invoice Address:	
Produce / Items for sale:	
If 240v power is required specify No of 15amp outlets required:	
Note: If you have your own generator it must be silent.	
Details are:	
Signed:	Position: Date: ___/___/___

By signing this application document, you and your representative agree to abide by the Guidelines and Rules of the Market as stated below. Failure to adhere to Market guidelines & rules will result in a withdrawal of approval for you to participate in the Market by the Market Manager.

In returning this application please attach your:

- Product & Public Liability Insurance currency certificate
- Monash City Council Temporary Food Premises registration details
- Stall holder fee payment – by completing your **Credit card details below**

Credit Card Type: Mastercard [<input type="checkbox"/>] or Visa [<input type="checkbox"/>]	Amount paid: \$
Card Number: _____/_____/_____/_____	Expiry Date: ___/___
Name on Card:	Cardholder Signature:

Stall Holder Guidelines & Rules

Producers: Stall holders are only to provide items that are listed on their application form – unless authorized to extend their range in writing prior to a Market.

Space: Each stall holder will be provided with an asphalted area 5m wide by 4.8m deep to accommodate a Marquee and additionally one rear vehicle park. All other vehicles must be in the general car park along side the Market. Stall holders must provide all their required equipment including Marquees with necessary weights.

Rubbish: The market operates on a bring-in take-out principle to all rubbish, packaging and recyclable materials. Waste bins will be available for the public use only.

Power: 15amp 240v portable power is available for a limited number of stall locations. Please indicate power needs on your application. Stall holders are responsible for supplying their own complying electrical extension lead. Individual stallholders may be allowed to use their own generator if it is silent but details must be in the application.

Fees: Site fee will be \$50 per market. Power supply fee \$8 per outlet. Payment must be made in advance.

Cancellation/Non attendance: Please provide 1 weeks notice if you are unable to attend a market in order to allow time to find a suitable replacement. For notice given up to 48 hours prior to Market day, all stall holder fees will be credited to the next market. If notice is given within 48hrs prior to market day, all stall fees will be forfeited.

Insurance: All stallholders will be required to hold a current Product & Public Liability Insurance Policy. A currency certificate is required to be included in with the application.

Receipt of applications: Applications must be submitted along with Stall fees, a copy of Product & Public Liability Insurance currency certificate and evidence of City of Monash Temporary Food Premises registration before they can be considered. All applications must be received at least 14 days prior to a market, with approval and registration issued to stall holder before market attendance. Resellers will not be accepted.

Additional Information:

- All prepared or value added food must be prepared in a registered kitchen and operated in accordance with the requirements of the local Health Act. This includes labeling in accordance with Australian Food Standards. Registration details must be provided with the application.
- Application for registration of a Temporary Food Premises is ESSENTIAL for food and beverage handling stalls and must be made separately each year to the Monash City Council using their application form available from their web site: www.monash.vic.gov.au/forms/health/HLTH252.pdf.
- Additional licenses are required to taste and sell alcohol.

Return this form	By Email to: tasteofgold@rotarymonash.org By Post to: Monash Farmers Market, PO Box 563, Mt Waverley, Vic. 3149
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Contacts	Stallholder Registration: Tom Flintoff 0419 335 166	Market Day Operations: Ian Donald 0418 533 719
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